



PERSON SPECIFICATION

You have been nominated and have agreed to stand for a post on the HNA Committee. All nominees are required to provide the following information. Please complete the relevant parts of the form below and return by email to Val Banks (Honorary Secretary): grahamval205@hotmail.co.uk

Name of Nominee	
<i>has agreed to stand for:</i>	<i>please tick</i>
Chair	
Honorary Secretary	
Honorary Treasurer	
Junior League Secretary	
Officiating Secretary	
Coaching Secretary	
Website Administrator	
Publicity Officer	
Disciplinary Secretary General Member (League Representative)	
Affiliation Secretary	
Schools Secretary	
Safeguarding Officer	
<i>note: Vice-Chair is an appointed post not an elected post</i>	

- ***Nominations not supported by Person Specification will not be valid***
- ***Deadline for receipt of all nominations & person specifications is 27th April, 2017***

PART A – to be completed by all nominees

What relevant experience and skills do you have to bring into this voluntary position?
How do you see yourself actively contributing to decision-making and planning as a member of HNA Committee and where have you used these skills previously?
What knowledge and experience do you have that will help you make informed decisions?
What knowledge, understanding and experience do you have of integrating netball activities with physical education, school sport and club link programmes?
What knowledge, understanding and experience do you have of netball's competition and development pathways, performance strategies, programmes and activities?

What is your understanding of equity and welfare issues in sport, including Duty of Care in Netball?

What voluntary role(s) have you previously undertaken within a sport or other organisation?

Describe your role(s) and outline how this will help you fulfill the function of a position on the committee.

If you were asked to lead on a particular aspect of the Committee's responsibilities what would this be and why?

Tell us about your passion for the development of netball.

PART B – additional information to be supplied only by nominees for Honorary Treasurer

What financial management and/or accounting experience do you have?

What understanding and experience do you have of planning, applying for and delivering fundraising and sponsorship initiatives?

What experience do you have of preparing annual accounts for audit or independent review?

What experience do you have of preparing financial budgets and applications to grant awarding bodies?

What experience do you have of guiding others in financial and accounting matters?